



**BOARD OF PUBLIC WORKS AND SAFETY
MEETING MINUTES**

Meeting Date: May 4, 2022

MEMBERS

TRENT A. MCCAIN ESQ., PRESIDENT ~ **PRESENT**
ARLENE D. COLVIN ESQ, VICE PRESIDENT ~ **PRESENT**
ANGELA LOCKETT ESQ, MEMBER ~ **PRESENT**
MARIANETTA L. BARBER, CLERK

MINUTES

APPROVAL OF MEETING MINUTES

April 27, 2022

– Adopted & Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

CLAIMS

Ratification of Claims Paid on April 28, 2022

○ 110-1 – GENERAL FUND		\$11,605.99
○ 250-4 – MEDIA FUND	\$12,499.98	
○ 660-7 – MARQUETTE PARK	\$58.00	

TOTAL CLAIMS PAID **\$24,163.97**

Approval of Claims to be Paid on May 6, 2022

○ 110-1 – GENERAL FUND		\$100,037.92
○ 220-1 – MOTOR VEHICLE H	\$61,719.75	
○ 220-2 – LOCAL ROADS & S	\$38,907.83	
○ 220-4 – PARK DEPARTMENT	\$530.00	
○ 221-2 – HEALTH/HUMAN SE	\$250.10	
○ 222-1 – LNDFL CLOSURE	\$350.00	
○ 222-5 – VEHICLE AUCTION	\$210.00	
○ 222-6 – COMMUNITY DEVELOPMENT	\$32,727.00	
○ 222-8 – LAW ENF TRAIN	\$1,481.08	
○ 243-5 – ESG-SHELTERS	\$4,509.72	
○ 245-5 – SOLID WASTE REC	\$452.46	

○ 246-9 – HIV PREVENTION	\$209.34	
○ 249-0 – COVID-19 ESG	\$58,622.18	
○ 331-9 – FIRE CAP EQUIP	\$187.00	
○ 444-5 – CONSOLIDATED AREA	\$9,346.00	
○ 444-7 – LAKEFRONT	\$23,423.33	
SPECIAL REVENUE		\$232,925.79
○ 220-9 – CEDIT	\$19,955.20	
○ 221-5 – AMBULANCE NON-R	\$3,088.50	
○ 224-0 – PUBLIC SAFETY INCOME TAX	\$13,158.07	
○ 243-0 – FORECLOSURE GNT	\$449.26	
○ 247-8 – BLIGHT ELIMINATION PRO	\$1,250.00	
○ 880-1 – FIRE PENSION FUND	\$1,139.10	
TOTAL CLAIMS TO BE PAID		\$372,003.84

CORRESPONDENCE AND AGREEMENTS

CORRESPONDENCE FROM THE MAYOR'S OFFICE

Contract Ratification with Ben Clement to serve as director for the Office of Film and Television. There are two separate Contracts that cover the years of 2021 and 2022 from January 1st to December 31st each year. The Contractor shall be paid an amount not to exceed \$5,000.00 each year.

– **Approved**

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

CORRESPONDENCE FROM THE POLICCE DEPARTMENT

Retirement notice re: Sergeant Keith Eller, CIN 1276. Respectfully submitted, the retirement notice of Sergeant Keith Eller, CIN 1276. Sergeant Eller began his employment as a police officer for the City of Gary on March 9, 1994, totaling twenty-eight (28) years of service. He retired from his position, effective April 25, 2022.

– **Approved**

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Rank Adjustments, the following notations and adjustments should be made effective as of the date indicated below:

- Sergeant Keith Eller retired from his position, effective April 25, 2022. The below listed officers are next in line for promotional eligibility:
- Corporal Troy Campbell, CIN 1289, is promoted to the rank of Sergeant.
- Patrolman Aaron Allen, CIN 1540, is promoted to the rank of Corporal.

The aforementioned promotions are effective May 7, 2022.

– **Approved**

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

CORRESPONDENCE FROM THE COMMUNITY DEVELOPMENT DEPARTMENT

Contract Approval – Express Lawn Care and Snow Removal – Various NSP Properties. The company will perform lawn mowing services for the following Neighborhood Stabilization Program (NSP) properties:

3619 Monroe Street

3660 Jefferson Street

3633 Buchanan Street

3667 Fillmore Street

The compensation under this contract shall not exceed One Thousand Seven Hundred Dollars (\$1,700.00).

– **Approved**

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Contract Approval – Express Lawn Care and Snow Removal – Benjamin Franklin School Property – 600 E 35th Avenue. The company will perform lawn mowing services at the Franklin School property located at 600 E. 35th Avenue. The compensation under this contract shall not exceed Ten Thousand Five Hundred Dollars (\$10,500.00).

– **Approved**

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Contract Approval – Construction Management and Inspection Services – Ivan Gregory. Mr. Gregory will be responsible for construction management and inspection services for the Community Development Department.

The compensation under this contract shall not exceed Thirty Thousand Dollars (\$30,000.00) and the term of the contract is from April 6, 2022 through April 5, 2023.

– **Approved**

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

CORRESPONDENCE FROM THE FIRE DEPARTMENT

Letter submitted by Fire Chief O'Donnell requesting to ratify and approve the termination of Louis Brown, probationary firefighter pursuant to Gary Municipal Code Section 2-876, effective March 30, 2022.

After investigation into the accusations, it had been determined that the complained of actions in fact happened as stated and that a removal for cause is proper in this case.

– Approved

A. Lockett - Abstained

A. Colvin - Yes

T. McCain – Yes

CORRESPONDENCE FROM THE PUBLIC WORKS DEPARTMENT

Conflict of Interest Statement – Robert Smith. For review and approval, the following City employee has submitted the attached Conflict of Interest Statement:

➤ Robert Smith – Central Receiving Manager

Mr. Smith is the sole proprietor of Lakewood Smith's LLC and has applied to be a lawn care vendor with the Public Works Department.

– Approved

A. Lockett - ~~Abstained~~ YES

A. Colvin - Yes

T. McCain – Yes

Residential disabled parking signage (New) for review and approval, the following resident has presented an application for a residential disabled parking sign:

➤ Leon Grimes
533 King Street

All submitted documentation has been verified and payment will be made upon approval.

– Approved

A. Lockett - ~~Abstained~~ YES

A. Colvin - Yes

T. McCain – Yes

Residential disabled parking signage (New) for review and approval, the following resident has presented an application for a residential disabled parking sign:

➤ Yolanda King
3573 Johnson Street

All submitted documentation has been verified and payment will be made upon approval.

– Approved

A. Lockett - ~~Abstained~~ YES

A. Colvin - Yes

T. McCain – Yes

Residential disabled parking signage (New) for review and approval, the following resident has presented an application for a residential disabled parking sign:

➤ William Hernandez

3747 Tyler Street

All submitted documentation has been verified and payment will be made upon approval.

– Approved

A. Lockett - ~~Abstained~~ YES

A. Colvin - Yes

T. McCain – Yes

Residential disabled parking signage (New) for review and approval, the following resident has presented an application for a residential disabled parking sign:

➤ Gloria Green

1978 Arthur Street

All submitted documentation has been verified and payment will be made upon approval.

– Approved

A. Lockett - ~~Abstained~~ YES

A. Colvin - Yes

T. McCain – Yes

Residential disabled parking signage (New) for review and approval, the following resident has presented an application for a residential disabled parking sign:

➤ Pecola Vann

4008 West 10th Avenue

All submitted documentation has been verified and payment will be made upon approval.

– Approved

A. Lockett - ~~Abstained~~ YES

A. Colvin - Yes

T. McCain – Yes

Residential disabled parking signage (New) for review and approval, the following resident has presented an application for a residential disabled parking sign:

➤ Diana Sharber

251 Harrison Street

All submitted documentation has been verified and payment will be made upon approval.

– Approved

A. Lockett - ~~Abstained~~ YES

A. Colvin - Yes

T. McCain – Yes

CORRESPONDENCE FROM THE LAW DEPARTMENT

N. Clark Road closure – resolution stating the intent of the Board of Works to close N. Clark Road as required for the Local Trax agreement. Local Trax is an agreement that the city of Gary entered into on January 20, 2021 which called for the full or partial closure of N. Clark Road. The project started in 2019 and is estimated to be complete in 2021.

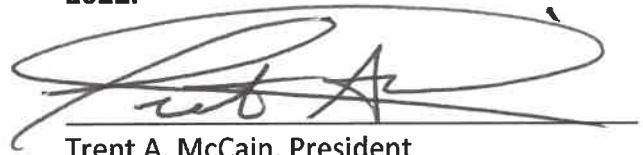
The project will close five (5) at-grade crossings on Clark Road. The closures will divert vehicles to the in-progress Buffington Harbor Drive bridge expansion project, and result in the reconfiguration of Buffington Harbor Drive between the overpass approach and Clark Road.

UNFINISHED BUSINESS ~ None

NEW BUSINESS ~ None

PUBLIC COMMENTS ~ None

APPROVED and ADOPTED on May 11,
2022.

A handwritten signature in dark ink, appearing to read 'Trent A. McCain', written over a horizontal line.

Trent A. McCain, President

Arlene D. Colvin, Vice President

A handwritten signature in dark ink, appearing to read 'Angela Lockett', written over a horizontal line.

Angela Lockett, Member